

# AUSTIN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

NOVEMBER 13, 2024

The regular meeting of the Emergency Communications District of Austin County was held at 9:00 A.M. on Wednesday, November 13, 2024, at the Bellville Police Department, at 162 N. Chesley St, Bellville, Texas, with the following present:

Jay Reeves - President  
Roy Mercer – Vice-President  
Bobby Rinn – Board Member  
Walter Morrow – Treasurer  
Jason Smalley – Board Member  
David Watson – Board Member  
Vicki Strieder – ACECD Administrative Assistant  
Casey Lyde – LJA Engineering  
Megan Nunn - Accountant

The meeting was called to order at 9:05 a.m.

Prayer and Pledge of Allegiance.

Quorum was declared by roll call. Jason Hammons (AT&T) was absent.

**Consideration of Agenda** – Roy Mercer made a motion to accept the agenda; second made by Bobby Rinn – Motion carried.

**Public Forum** – None

**Consideration of Minutes** – Jason Smalley made a motion to accept the October 8, 2024 minutes; second made by Walter Morrow – Motion carried.

**Consideration of Treasurer's Report** – David Watson made a motion to accept the October 2024 reconciliation summary, bank statement, and accounts balance; second made by Roy Mercer – Motion carried.

**Consideration of Invoices** (Profit/Loss Reports) – David Watson made a motion to accept the October 2024 Profit/Loss reports; second made by Roy Mercer – Motion carried.

## Old business

- Update on progress of processing of files/maps from SO to Dispatch/GeoComm update – LJA continues to work on the data migration, which is almost complete. The neighboring jurisdictions have provided their PSAP boundaries. GeoComm is ready to train on the new maintainer tool. LJA can provide temporary licensing for needed software during the interim of obtaining our own licenses. LJA highly recommends upgrading our internet speed to accommodate the new software programs, etc.
- Roy Mercer and Jason Hammons (AT&T representative) continue to work with Donna Pair (AT&T) to look at our accounts and our equipment. We will continue to look into fiber link.
- Update on progress of the sale of the ACECD truck – The truck did not sell at the \$15,000 asking price, but several offers were made off the sale site. It was relisted on govdeals.com at \$12,500 with that sale ending this week.
- Office chair for Administrative Assistant – All chairs at Bellville PD were too low. The Admin. Asst. provided information on four chair options ranging from \$59.99 - \$335. Her preference is the second choice sold at At Home for \$79.99 since it has arm rests. David Watson made a motion to purchase the \$79.99 chair from At Home; second made by Jason Smalley – Motion carried.
- Update on next audit from Seidel Schroeder – The audit should be completed by the end of November 2024.

- Update on progress to building repairs – Shellback Construction provided an updated proposal to do the building repairs for \$6,801.00. Walter Morrow made a motion to move forward with the repairs to the building; second made by Bobby Rinn – Motion carried.
- Building insurance renewal – The new insurance policy was renewed. The Board is content with the coverage and price, therefore no alternate insurance coverage will be pursued.

#### Report from rural addressing:

- New addresses for **OCTOBER 2024**: 22
- Existing address letter requests **OCTOBER 2024**: 23

#### New business –

- **New computer/repair current one** – Walter Morrow made a motion to purchase a new computer with all software added from BIS for up to \$3,200; second made by Roy Mercer – Motion carried.
- **Reactivating certain vendor accounts** – Casey with LJA will look into which vendors
- **Refinishing floors** – Jay Reeves made a motion to table this due to funds needed elsewhere at this time; second by Roy Mercer; Motion carried.
- **Irreparable plotter, 3 monitors, monitor stand, & Brother printer** - Roy Mercer made motion to take these items to be properly recycled/disposed of; second by Jason Smalley – Motion carried.
- **Parking lot painting/repairs** – Roy Mercer made a motion to table the painting/repairs due to the road being repaired after the EMS Station 1 is completed; second by Jason Smalley – Motion carried.

**Report from AT&T** – AT&T representative not present; no report

#### Executive Session

- A. Personnel Matters under Texas Government Code, Section 551.074** - To deliberate the appointment, employment, or duties of a public officer or employee.
- Executive Director - Roy Mercer made a motion to move forward on accepting applications for the Executive Director position with a salary range of \$65,000 - \$80,000 depending on qualifications. The application process will remain open until the position is filled; second made by Walter Morrow – Motion carried.
  - Consideration of employee raises – Roy Mercer made a motion for no action on employee raises; second made by Jason Smalley – Motion carried.

#### Items/Announcements from Board Members

- David Watson informed the Board that the sheriff's office has a new dispatcher.
- Jason Smalley asked if the Sealy PD has the RAVE program. Jay Reeves stated he doesn't think they do. David Watson explained how calls/alarms from the school show up at the dispatcher's station.
- Jay Reeves announced he plans on retiring in September 2025 and remaining on the ACECD board approximately six to seven more months. After that, he will inform the City of Sealy that he will need to be replaced as an ACECD board member. When he steps down, the Board will vote on who will become the ACECD Board President.

Roy Mercer made a motion to adjourn meeting; second made by Walter Morrow – Motion carried. Meeting adjourned at 10:50 a.m.

ATTEST:




---

Jay Reeves, President