

AUSTIN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

March 10, 2015

The regular meeting of the Communications District of Austin County was held at 9:00 A.M. on Tuesday, March 10, 2015 at the Austin County Communications District Office, at 842 W Main, Bellville. Texas, with the following present:

Jay Reeves, President
Tina Huebner, Recording Secretary
Linda Toman, Treasurer
Lisa Janish, Board Member
Jill Wolfskill, Board Member
Ray Chislet, Board Member
Rhon-Anthony Green, AT&T
Diana Porche, AT&T
Michele Kwiatkowski, Seidel & Schroeder

The meeting was called to order by Jay Reeves.

Jill Wolfskill said the prayer.
Jay Reeves led the pledge.

Quorum was declared by roll call. Richard Holloman and Jason Hammons were not present.

Consideration of Agenda – Jill Wolfskill made a motion to accept agenda with the changes under Report From Executive Director – Truck Sale – Repair Building – NENA Conference – April Telecommunications Week, second made by Lisa Janish – Motion carried

Public Forum – No one present to speak

Consideration of Minutes – Jill Wolfskill made a motion to accept minutes from January 13, 2015, second made by Ray Chislet – Motion carried

Consideration of Treasurer's Report for January 2015 and February 2015 – Jill Wolfskill requested to have the budget profit/loss report listed as an agenda item after the treasurer's report in the future. Lisa Janish made a motion to accept treasurer's report, second made by Jill Wolfskill – Motion carried

Consideration of Invoices – Jill Wolfskill made a motion to accept invoices, second made by Lisa Janish – Motion carried

Action Agenda

2013-2014 Seidel & Schroeder Audit – Michele Kwiatkowski, CPA, presented the audit and recommended staying away from the manual Profit/Loss Excel report currently being used. She recommends using the Profit/Loss Budget Performance report generated directly from QuickBooks. Jill Wolfskill made a motion to accept the 2013-2014 audit with a change on the amount of PSAP equipment, second made by Lisa Janish

Bank signature card – Linda Toman made a motion make Lisa Janish the direct deposit person and add her to signature card, second made by Jill Wolfskill - Motion carried

Michele Kwiatkowski came back in to verify that the amount of PSAP equipment originally listed in audit is correct. She left books for board members since no change is required.

Budget Amendment discussion – Some resale companies are still using old rates. We are monitoring this and contacting companies. It does take time. We also have contacted AT&T (SWBT) to clarify their bill. Land lines are decreasing which effects amounts. We may have to amend budget if this income decreases more and resale amounts are less than projected.

New Business

Report from rural addressing:

January – 19 new points – Calls 3094 Police, 373 EMS, 81 Fire, 274 Sealy

February – 16 new points – Calls 2114 Police, 299 EMS, 79 Fire, 253 Sealy

Status of equipment – Everything is working – New equipment is in and set up at Sealy PD and Sheriff Office for training next month – Timeline has moved up.

Report from AT&T – nothing to report

Old Business

Truck sold - \$650.00 highest bid

Executive Director

- January electric bill was high.
- Two people came in to look at building. It is the foundation. Air leaks through cracks. We installed 7 day programmable thermostat. Linda Toman made motion to get two estimates to level foundation, second made by Ray Chislet, Motion carried
- Insurance – need rider to cover offsite equipment at Sealy PD and Sheriff Office – will check with sheriff office to see if they cover any of the equipment – will proceed with obtaining rider based on what sheriff office covers
- NENA conference – no one going so far – dispatch is short-handed – early registration is over – need to cancel room as soon as possible if no one from board is going
- We uploaded our shapefile for roads to Google but have not heard back
- Ray Chislet requested we put electric transmission lines and service areas on map in case of emergency. We have all but Centerpoint – Ray Chislet is working on it. Lisa Janish will get City of Bellville lines. This information will be available from dispatch.
- We went to check on Mr. Mumme – He may have gone to live with one of his daughters.

Items from Board Members

No items to discuss.

Executive Session

No items to discuss.

Linda Toman made a motion to adjourn meeting, second made by Jill Wolfskill – Meeting adjourned

Jay Reeves, President

ATTEST:



Tina Huebner, Recording Secretary